



Dr. Christopher Harvey, Mayor
Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

City Council Regular Meeting

Wednesday, September 07, 2022 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

- A. **Declaring Sunday, September 11, 2022, as “National Day of Service and Remembrance (9/11 Day)”**
- B. **Declaring Tuesday, September 20, 2022, as “National Voter Registration Day”**
- C. **Declaring September 15 – October 15, 2022, as “Hispanic Heritage Month”**

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. No Action May be Taken by the City Council During Public Comments.

REPORTS

Reports about items of community interest on which no action will be taken.

- A. **Las Salsas Bar & Grill – Mural Update**
Submitted by: Scott Dunlop, Development Services Director
- B. **Leadership Manor Project Update**
Submitted by: Lluvia T. Almaraz, City Secretary

PUBLIC HEARINGS

- 1. Conduct a Public Hearing on the FY 2022-2023 Proposed Annual Budget of the City of Manor, Texas.**
Submitted by: Lydia Collins, Director of Finance
- 2. Conduct a Public Hearing on the FY2022-2023 Proposed Property Tax Rate of the City of Manor, Texas.**
Submitted by: Lydia Collins, Director of Finance

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

- 3. Consideration, discussion, and possible action to approve the City Council Minutes.**
Submitted by: Lluvia T. Almaraz, City Secretary
 - August 17, 2022, City Council Regular Meeting;**
 - August 19, 2022, City Council Called Special Session; and**
 - August 23, 2022, City Council Called Special Session**
- 4. Second and Final Reading: Consideration, discussion and possible action on an ordinance rezoning 16023 US-290 General Office Rezoning, one (1) lot on 4.7874 acres, more or less, and being located at 16023 US-290, Elgin, TX.**
Applicant: Henderson Professional Engineers
Owner: 16023 HWY 290 LLC
Submitted by: Scott Dunlop, Development Services Director

REGULAR AGENDA

- 5. Consideration, discussion, and possible action on a Statement of Work No. 14 to George Butler Associates, Inc. for the Wastewater Collection and Treatment System Master Plan.**
Submitted by: Frank T. Phelan, P.E., City Engineer
- 6. Consideration, discussion, and possible action on a Statement of Work No. 15 to George Butler Associates, Inc. for the Water Distribution System Master Plan.**
Submitted by: Frank T. Phelan, P.E., City Engineer
- 7. Consideration, discussion, and possible action on the appointment of Planning and Zoning Commission and Developer Representative as Community Impact Fee Advisory Committee.**
Submitted by: Frank T. Phelan, P.E., City Engineer

8. **Consideration, discussion, and possible action on a Statement of Work No. 18 to George Butler Associates, Inc. for the 2022 Community Impact Fee (CIF) Program Update.**
Submitted by: Frank T. Phelan, P.E., City Engineer
9. **Consideration, discussion, and possible action on a Statement of Work No. 20 to George Butler Associates, Inc. for the Gregg Lane Ground Storage Tank & Pressurization Facilities.**
Submitted by: Frank T. Phelan, P.E., City Engineer
10. **Consideration, discussion, and possible action on a Statement of Work No. 22 to George Butler Associates, Inc. for the 2023 Sanitary Sewer Evaluation Study.**
Submitted by: Frank T. Phelan, P.E., City Engineer
11. **Consideration, discussion, and possible action on a Statement of Work No. 23 to the Master Services Agreement between the City of Manor and George Butler Associates, Inc. for the FY2022 Bond-Funded Water, Wastewater and Roadway Improvement Projects.**
Submitted by: Frank T. Phelan, P.E., City Engineer
12. **Consideration, discussion, and possible action on a Resolution to authorize the Manor Police Department to apply for grant funds for the purpose of purchasing bullet-resistant shields for the Manor Police Department.**
Submitted by: James Allen, Lieutenant
13. **Consideration, discussion, and possible action on funding after-school programs.**
Submitted by: Scott Moore, City Manager
14. **Consideration, discussion, and possible action on supporting a community health care annual calendar of events.**
Submitted by: Scott Moore, City Manager

EXECUTIVE SESSION

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Section 551.071 Consultation with Attorney and Section 1.05, Texas Disciplinary Rules of Professional Conduct - Regarding Interlocal Agreement for Fire Code Enforcement Services; and*
- *Section 551.072, Texas Government Code to deliberate the value and conveyance of the City's interest in real property*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, September 2, 2022, by 7:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lalmaraz@cityofmanor.org.